

Kittitas County Public Health Office

Agenda Staff Report

AGENDA DATE:

December 5, 2017

ACTION REQUESTED:

The Board of County Commissioners' authorizes a Resolution approving the closure of the Kittitas County Public Health Department on Friday December 15, 2017 for its annual archiving day.

BACKGROUND:

The Kittitas County Public Health Department closes its office 1 day a year for annual archiving of records.

INTERACTION:

Kittitas County Board of Health: The Kittitas County Board of Health approved the closure of the Kittitas County Public Health Department on Friday December 15, 2017 for its annual archiving day at the November 22, 2017 meeting.

RECOMMENDATION:

The Board of County Commissioners' authorizes a Resolution approving the closure of the Kittitas County Public Health Department on Friday December 15, 2017 for its annual archiving day.

HANDLING:

LEAD STAFF:

Robin Read